

लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान  
तेजपुर: असम: पिन: ७८४००१

**LGB REGIONAL INSTITUTE OF MENTAL HEALTH**

(Govt. of India, Ministry of Health & Family Welfare)

Post Box No. 15 :: FAX No. (03712) 233623

TEZPUR # 784001 # ASSAM

No. LGB/PE/580/2018/ 2900

Dated: 16<sup>th</sup> July 2018

**SHORT NOTICE INVITING TENDER**

Sealed item rate tenders are invited from experienced contractors working in the State or Central department or Autonomous bodies for the under mentioned works with a validity period of 180 days .Tender document may be downloaded from the website <https://eprocure.gov.in/epublish/app> or [www.lgbrimh.gov.in](http://www.lgbrimh.gov.in). from 16/07/2018 to 30/07/2018 .Tenders will be received by the undersigned in this office up-to 11.00 A.M on 30/07/2018 and to be opened at 11.30 A.M at the office of the Director ,LGBRIMH on the same day. In the event of any reason if bid cannot be opened on the stated date, the tenders will be opened on the next day at same time and venue in presence of the bidders or their authorized representatives.

All other terms and conditions will remain unaltered.

Sl. No	Name of Work	Estimated Cost (Rs.)	Earnest Money	Time of Completion
01	Supplying, Installation, Testing and Commission of surveillance system in Rehabilitation centre LGBRIMH,Tezpur.	Rs.483243.00	9700.00	45 Days

Yours faithfully

Sd/-  
Project Engineer  
LGBRIMH, Tezpur

Copy to:

1. Notice board, LGBRIMH for circulation.
2. Publication Officer for circulation in Institute web site.
3. The Dy. Director NERIWALM for information and circulation .
4. The Executive Engineer ,APWD (building Electrical division ),Tezpur for circulation.
5. Office copy.

Sd/-  
Project Engineer  
LGBRIMH, Tezpur

**LGB REGIONAL INSTITUTE OF MENTAL HEALTH**  
(Govt. of India, Ministry of Health & Family Welfare)  
TEZPUR-784001 (ASSAM)

TENDER DOCUMENT  
(For Electrical Works)

**NAME OF WORK**

Supplying, Installation, Testing and Commission of Surveillance  
System in Rehabilitation Centre LGBRIMH, Tezpur.

**LGB REGIONAL INSTITUTE OF MENTAL HEALTH**  
Tezpur

## DETAILS OF SHORT NOTICE INVITING TENDER

1. Name of work : Supplying, Installation, Testing and Commission of Surveillance System in Rehabilitation Centre LGBRIMH, Tezpur.
2. Approximate estimated value : Rs. 483,243.00
3. Earnest money : Rs 9700.00
4. Time of Completion : 45 (Forty Five) days from the date of issue of work order.
5. Period of download of tender document : From 16.07.2018 to 30.07.23018.
6. Last date of submission : 30.07.2018 at 11.00 A.M.
7. Opening of time and Date : At 11.30 A.M on 30.07.2018.
8. Place of tender opening : LGBRIMH, Tezpur.
9. Officer Inviting tender : Director, LGBRIMH, Tezpur.

### **GENERAL CONDITIONS OF CONTACT (GCC)**

- GCC 1.** Every tender should subscribe the sealed cover envelope with the Name of work, Tender Notice No. and date, and opening date to be mentioned and to be addressed to the undersigned. The Financial bid is to be submitted in a separate sealed envelope. In case any bidder do not submit the Financial bid in a separate sealed envelope then that bid will be rejected . Financial bid shall be opened of the technically qualified bidders only.
- GCC 2.** A covering letter quoting the list of enclosures is to be submitted along with the documents.
- GCC 3.** EMD amount of Rs. 9700.00 (50% for SC/ ST/ OBC) is to be paid in the form of DD payable at Tezpur and to be drawn in the name of Director, LGBRIMH, Tezpur. Contractor submitting NSIC certificate are exempted from paying the earnest money.
- GCC 4.** The total security deposit (SD) will be 10% of contact price with 2% (1% for SC/OBC/ST) deposited as per NIT in the form of Demand Draft and balance 8% (9% for SC/ST/OBC) deducted from interim bills/Final bill. The Bid security furnished with bid will be discharged after furnishing the 2% (1% for SC/OBC/ST) Security deposit. The security money should be deposited as specified in the form of Demand Draft duly pledged in the name of the Director, LGBRIMH, Tezpur.
- GCC 5.** The department reserves the right to reject or accept all tenders in part or in full without assigning any reasons thereof. The acceptance of tender in part will not affect the liability of tender/tender's for the performance of the contact. The department does not bind itself to accept the lowest bidder (i.e L1).
- GCC 6.** The tender/tenderer or their authorized personal are to be present at the time of opening of tenders if he /they desire/desires.
- GCC 7.** Bidder should enclose a copy of the firm's registration certificate.
- GCC 8.** Bidder should enclose the photocopy of it's GST registration certificate.
- GCC 9.** Bidder should enclose a photocopy of the PAN card.
- GCC 10.** Canvassing in any form with the tender is strictly prohibited or makes him disqualify.
- GCC 11.** The bidder are requested to inspect the site by themselves at their own cost and be conversant with site conditions, nature of the job etc before quoting the rates.
- GCC 12.** All rates must be quoted in figures and in words, in case there is any discrepancy between the rates in figure and words, the rates quoted in words will be considered as correct.
- GCC 13.** The bidder should duly sign on every page of the tender and every correction in their tender should bear the bidder signature before submission. However no correction

whatsoever be made on the rates quoted. Tender/tenders having correction in rates shall be rejected use of whitener .

- GCC 14.** Bidder must indicate clearly the permanent address to which correspondence should be made to the contractor.
- GCC 15.** The bidder must at his own expense makes good of any Machine or parts damaged during transportation. For any damage or loss occurred as a result of commissioning or neglect on the part of the contractor or his present or his worker, the bidder will solely have to pay the compensation that may arise on that grounds.
- GCC 16.** The bidder has to provide all tools, plant, mechanism, labors and materials. The workmanship has to be the best of their respective field.
- GCC 17.** The defect liability period shall be of 12 (twelve) months for the date of certification of completion of works. The bidder at his/ her own cost shall rectify the defects (if any) during the liability period.
- GCC 18.** If the bidder fails to comply with any of the conditions of the contact agreement, then the concerned department of LGBRIMH will be at liberty to cancel the work at any stage of progress of work and to get the work/works completed through other agency. In such eventually, besides forfeiting the security deposit and earnest money, the bidder may have to pay the extra amount involved in getting the work executed through other agency.
- GCC 19.** The rate should be indicated item wise on the basis of-
- Rates as per prevailing market.
- GCC 20.** A letter of acceptance shall be intimated to the successful bidder by the Director, LGBRIMH, Tezpur. Till then no bidder has the right to assume that his/her tender has been accepted. There should be no claim whatsoever for compensation for any expenditure incurred by any bidder in anticipation of letter.
- GCC 21.** In case the bidder delay in works, he/ she shall be liable to LD of 0.5 per week subject to a maximum of 4 % of the tendered work value.
- GCC 22.** The Institute reserves the right to extend the deadline for submission of bids with addition to Altercations.
- GCC 23.** Any tender received by the Institute after deadline prescribed will be returned unopened to the tender.
- GCC 24.** No mobilization advance will be made to the bidder.
- GCC 25.** Rate quoted by the bidder shall be firm and inclusive of GST & all other applicable taxes , duties, cess, levies, octroi etc. in respect of this contract and Government shall not entertain any claim whatsoever in this respect.
- GCC 26.** Payment shall be made by RTGS/NEFT only.

**GCC 27.** The rates quoted are subject to deduction of income tax and other taxes applicable under rules but EPF and ESI paid by the service provider to the concerned authorities shall be reimbursed on submission of actual receipt.

**GCC 28.** Lowest bidder shall furnish copy of registration or proof of applying for obtaining registration with EPFO and ESIC (if applicable)

**GCC 29.** Lowest bidder has to comply with the amendments issued by Ministry of Labour & Employment from time to time.

**GCC 30.** Contractors will have to furnish documents for royalty and monopoly payments made against materials collected for this job.

**GCC 31.** Contractor will have to arrange labour license himself.

**GCC 32.** All legal matter relating to this work will be within the Jurisdiction of Tezpur court only.

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**Name of Work :-Supply, Installation ,Testing and commissioning of Surveillance system in Rehabilitation Centre LGBRIMH , Tezpur**

**TECHNICAL BID**

1	Name of the Firm/Supplier along with the office address proof of existence of branch.	:
2	Photo Copy of Firms Registration Certificate	:
3	Trade Licence/ Dealership/resellership along with the date of allotment	:
4	Photo copy of PAN Card.	:
5	Photo copy of GST registration certificate.	:
6	Address of Service Centre for Maintenance support	:
7	Details of Warranty	:
8	Earnest Money Deposit and Mode of submission	:
9	Copy of Supply of work order of similar type of work executed from central/state govt , if any.	:

Signature:

(With date and stamp of the firm)

**BILL OF QUANTITIES**

**TENDER FORM-II**

**Name of Work :: Supply, Installation , Testing and commissioning of Surveillance system at LGBRIMH campus, Tezpur**

Item No.	Description	Brand Name	Unit	Quantity	Rates in Rupees		Amount (in Rs.)
					In figures/words		
1	Supply and installation CCTV Camera,HD IR 700 TVL, coverage 70 Mtrs		No	12			
2	Supply and installation CCTV Camera,HD IR 600 TVL, coverage 30 Mtrs		No	20			
3	Supply and installation CCTV Camera,HD IR 600 TVL,Doom Camera		No	4			
4	Supply and installation of DVR 16 channel 16 video , 2 AUDIO, HDMI output ,3 G dongle support own server.		No	2			
5	Supply and installation of DVR 04 channel 04 video HDMI output 3 G dongle support own server.		No	1			
6	Supply and installation of SMPS-16 Channel.		No	2			
7	Supply and installation of SMPS-04 Channel.		No	1			