

लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान  
तेजपुर: असम: पिन: ७८४००१

**LGB REGIONAL INSTITUTE OF MENTAL HEALTH**

(Govt. of India, Ministry of Health & Family Welfare)

Post Box No. 15 :: FAX No. (03712) 233623

TEZPUR # 784001 # ASSAM

No. LGB/PI:/580/2018/ 1786

Dated 3<sup>rd</sup> May, 18

### SHORT NOTICE INVITING TENDER

Sealed tenders are invited from experience contractors working in the state or central department or Autonomous bodies for the under mentioned works with a validity period of 180 days. Tenders papers may be obtained from the office of the undersigned on payment of Rs. 500.00 (Five hundred only) in the form of Demand draft to be drawn in favour of the Director, LGBRIMH, Tezpur in any working days from 05.05.2018 to 12.05.2018. Tenders will be received by the undersigned in this office upto 11.00 AM on 14.05.2018 and to be opened at 11.30 AM at the office of the Director, LGBRIMH on the same day. In the event of any reason if tender cannot be opened on the stated date, the tenders will be opened on the next day at same time and venue.


All other terms and conditions will remain unaltered.

Sl. No.	Name of work	Estimated value	Earnest Money	Time of completion
1	Supplying, Installation, testing and commissioning of surveillance system in rehabilitation centre LGBRIMH, Tezpur.	Rs. 483243.00	9700.00	45 days

  
(Sri A. K. Hazarika)  
Project Engineer

Copy to: 1. Notice board, LGBRIMH, Tezpur

- ✓ 2. Publication Officer, LGBRIMH to upload in the Institute Website.  
3. The Executive Engineer, APWD (Building), Tezpur for information and circulation.  
4. Office copy.

  
(Sri A. K. Hazarika)  
Project Engineer

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CONDITIONS OF CONTRACT

FOR

SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF  
SERVEILLANCE SYSTEM IN REHABILITATION CENTRE  
LGBRIMH, TEZPUR

**LGB REGIONAL INSTITUTE OF MENTAL HEALTH**  
**TEZPUR**

## DETAILS OF SHORT NOTICE INVITING TENDER

1. Name of work : Supplying , Installation, testing and commissioning of surveillance system in rehabilitation centre LGBRIMH, Tezpur.
2. Approximate estimated value : Rs. 4,83,243.00
3. Earnest money : Rs. 9700.00
4. Time of Completion : 45 (Forty Five) day's from the date of work order.
5. Period of sale of tender document : From 05.05.2018 to 12.05.2018
6. Last date of submission : 14.05.2018 at 11.00 AM
7. Opening of time and date : At 11.30 AM on 14.05.2018
8. Place of tender opening : LGBRIMH, Tezpur.
9. Officer inviting tender : Director, LGBRIMH, Tezpur.
10. Tender issued to

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Issued by:

## GENERAL CONDITIONS OF CONTACT (GCC)

- GCC 1. Every tender should subscribe the sealed cover envelope with the Name of work, Tender Notice No. and date, and opening date to be mentioned and to be addressed to the Director, LGBRIMH, Tezpur.
- GCC 2. A covering letter along with the list of enclosures to be submitted along with the documents.
- GCC 3. Earnest money to be deposited along with tender documents amounting to 2% (1% for SC/OBC/ST) of the tender value which is a flat one in the form of Demand Draft to be drawn up in the name of the Director, LGBRIMH, Tezpur. Contractor submitting NSIC certificate are exempted from paying the earnest money.
- GCC 4. The total security deposit (SD) will be 10% of contact price with 2% (1% for SC/OBC/ST) deposited as per NIT in the form of Demand Draft and balance 8% (9% for SC/ST/OBC) deducted from interim bills/Final bill. The Bid security furnished with bid will be discharged after furnishing the 2% (1% for SC/OBC/ST) Security deposit. The security money should be deposited as specified in the form of Demand Draft duly placed in the name of the Director, LGBRIMH, Tezpur.
- GCC 5. The department reserves the right to reject or accept all tenders in part or in full without assigning any reasons thereof. The acceptance of tender in part will not affect the liability of tender/tender's for the performance of the contact. The department does not bind itself to accept the lowest tender.
- GCC 6. The tender/tendered or their authorized agents may be present at the time of opening of tenders if he /they desire/desires.
- GCC 7. Firm's submitting tender should enclose a copy of the firm's registration certificate.
- GCC 8. Canvassing in any form with the tender strictly prohibited or makes him disqualify.
- GCC 9. The tenderer are requested to inspect the site by themselves at their own cost and be conversant with site conditions, nature of the job etc before quoting the rates.
- GCC 10. All rates must be quoted in figures and in words, in case there is any discrepancy between the rates in figure and words, the rates quoted in words will be considered as correct.
- GCC 11. The tenderer should duly sign every page of the tender and every correction in their tender should bear the tenderer signature before submission. However no correction whatsoever be made on the rates quoted. Tender/tender's having correction in rates should be rejected and using of whitener is not acceptable.
- GCC 12. Tenderer must indicate clearly the permanent address to which correspondence should be made to the contractor.

- GCC 13.** The contractor must at his own expense makes good of any Machine or parts damaged during transportation. For any damage or loss caused as a result of commissioned or neglect on the part of the contractor or his present or workman, the contractor will solely have to pay the compensation that may arise on that account.
- GCC 14.** The contractor is to provide all tools and plants, labours and materials. The workmanship is to be the best of their respective fund.
- GCC 15.** The defect liability period shall be 6 (Six) month for the date of certification of completion of works. The contractors at his own cost shall rectify make any defect during the liability period.
- GCC 16.** If the contractor fails to comply with any of the conditions of the contact arrangement the department will be at liberty to cancel the work at any stage of progress of work and to get the work/works completed through other agency. In such eventually, besides forfeiting the security deposit and earnest money, the contractor may have to pay the extra amount involved in getting the work executed through other agency.
- GCC 17.** Firm's submitting tender should enclose a photocopy of the GST registration certificate.
- GCC 18.** The rate should be indicated item wise basis of-
- Rates as per market.
- GCC 19.** A letter of acceptance shall intimate the successful tenderer by the Director, LGBRIMH, Tezpur. Till then no tenderer has the right to assume that his/her tender has been accepted. There should be no claim whatsoever for compensation for any expenditure incurred by any tenderer in anticipation of letter.
- GCC 20.** In case contractor delay in works is liable to LD of 0.5% per week subject to a maximum of 4% of the tendered work value.
- GCC 21.** The employer may extend the deadline for submission of bides by issuing an amendment in accordance in which case all rights and obligations of the Employer and the tenderers, previously subject to the original deadline will then be subject to the new deadline.
- GCC 22.** Any tender received by the Employer after deadline prescribed will be returned unopened to the tender.
- GCC 23.** No mobilization payment will be made to the contractor.
- GCC 24.** Rate quoted by the tenderer shall be firm and inclusive of GST & all other applicable taxes, duties, cess, levies, Octroi etc. in respect of this contract and Government shall not entertain any claim whatsoever in this respect.
- GCC 25.** Payment shall be made by RTGS/NEFT only.
- GCC 26.** Firm's submitting tender should enclose a photocopy of the PAN card.

- GCC 27. The rates quoted are subject to deduction of income tax and other taxes applicable under rules but EPF and ESI paid by the service provider to the concerned authorities shall be reimbursed on submission of actual receipt.
- GCC 28. Lowest bidder shall furnish copy of registration or proof of applying for obtaining registration with EPFO and ESIC (if applicable)
- GCC 29. Lowest bidder has to comply with the amendments issued by Ministry of Labour & Employment from time to time.
- GCC 30. Contractors will have to furnish documents for royalty and monopoly payment made against materials collected for this job.
- GCC 31. Contractor will have to arrange labour license himself.
- GCC 32. All legal matter relating to this work will be within the Jurisdiction of Tezpur court only.

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Name of Work :-Supplying, Installation ,Testing and commissioning of Surveillance system in  
Central Library LGBRIMH campus, Tezpur

CHECK LIST

1	Name of the Firm/Supplier along with the office address proof of existence of branch.	:
2	Trade Licence/ Dealership/resellership along with the date of allotment	:
3	Up to date Income tax clearance certificate or PAN Card,	:
4	Earnest Money Value and Mode of submission	:
5	Court Fee stamp value	:
6	Address of Service Centre for Maintenance support	:
7	Details of Warranty	:
8	The bidders shall submit OEM Authorization Certificate for CCTV Cameras with manufacturer CE,RoHS,FCC,ISO 9001:2008, ISO 14001:2004 up-to-date certificate.	:
9	Product Catalogue of the offered product by the tendered.	:
10	Minimum 3 nos. of Copy of Supply of work order of similar type of work executed from central/state govt ,value not Less than 40 thousand each.	:
11		:

Signature: (With date and stamp of the firm)



BILL OF QUANTITIES

Name of Work :: Supply, Installation, Testing and commissioning of Surveillance system at LGBRIMH campus, Tezpur

Item No.	Description	Brand Name and Model	Unit	Quantity	Rates in Ruppes	
					In figures/words	Amount (in Rs.)
1	Supply and installation CCTV Camera, AHD, 2 MP or above doom camera, coverage distance minimum 20 Mtrs or above.		No	24		
2	Supply and installation CCTV Camera, AHD, 2 MP or above Bullet Camera, coverage distance minimum 30 Mtrs or above.		No	2		
3	Supply and Installation of HDD 04 TB for recording.		Each	2		
4	Supply and installation of DVR 16 channel, 2 MP video or above, 1080 P Full HD.		No	2		
5	Supply and installation of SMPS-20 Amp		Each	2		
6	Supply and Installation of BNC Connector Ballon.		No	48		
7	Supply and Installation of DC Pin Jack		No	24		
8	Supply and Installation of Surge Protector.		Each	2		
9	Supply and Installation of 01 KVA UPS		No	2		
0	Supply and Installation of 19" Monitor		Each	2		
1	Supply and laying with casing capping CCTV coper Cable (3 + 2).		Per Mitre	1000		



12	Supply and Installation of DVR Rack		Each	2	
13	Supply, installation, testing and commissioning of Finger Punching Attendance machine.		Each	2	
14	System Installation , testing and Commissioning of Holl System.		Job	1	
					Total=
Rupees.....					

Note:: Brand name to be mentioned in the description of item column.