



लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान  
तेजपुर: असम: पिन: 784001

**LGB REGIONAL INSTITUTE OF MENTAL HEALTH**  
(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)  
Website: [www.lgbrimh.gov.in](http://www.lgbrimh.gov.in), e - Mail: [mail@lgbrimh.gov.in](mailto:mail@lgbrimh.gov.in)  
Post Box No. 15:: FAX No. (03712) 233623  
TEZPUR:: 784001 :: ASSAM

No. LGB/PE/572/2016/ 5998

Dated: 27<sup>th</sup> October 2023

SHORT QUOTATION CALLING NOTICE

Sealed rate quotation are hereby invited from the registered contractors of APWD/PHE/Government Autonomous bodies/ MES/ PSU and equivalent class of CPWD Government approved contractors for Repairing of existing broken Incinerator including lifting ,welding, stay fixing complete as required 30 metre length chimney at LGBRIMH,Tezpur. Rate to be quoted inclusive of all taxes.

**Name of Work** : Repairing of existing broken Incinerator including lifting ,welding, stay fixing complete as required 30 metre length chimney at LGBRIMH,Tezpur

**To be written in Envelope**

“Quotation for Repairing of existing broken Incinerator including lifting ,welding, stay fixing complete as required 30 metre length chimney at LGBRIMH,Tezpur”

**Address to send the quotation**

Director, LGBRIMH, Tezpur, Sonitpur-784001.

**Terms and Condition:**

The following relevant documents (photocopy) need to be submitted along with the quotation.

- PAN card GST certificate and Aadhaar card Xerox copy.
- Appropriate valid registration certificate regarding contractors of APWD/PHE/ Government Autonomous bodies /MES/ PSU and equivalent class of CPWD.
- Duly filled annexure I,II and III should be submitted.
- EMD amount of Rs. 2200.00 in the form of DD/BG/FDR obtained from schedule bank towards earnest money deposit (EMD) drawn in favour of Director , LGBRIMH Tezpur payable at Tezpur needs to be submitted along with the quotation in original (if applicable).
- Non conviction certificate from the bidder
- In the case of delay of work one percent of the contract value will be deducting every week from final bill for delayed period and no claim etc. will be entertain from contractor.

The sealed quotation with all necessary documents must reach Director, LGBRIMH Tezpur, Sonitpur, Assam 784001 in a bigger envelop super scribing “Quotation Repairing of existing broken Incinerator including lifting ,welding, stay fixing complete as required 30 metre length chimney at LGBRIMH, Tezpur ” Last date of receiving quotations-within 07 days from the date of issue of this notification.

**Scope of Work:**

The scope of work for Repairing of existing brocken Incinerator including lifting ,welding, stay fixing complete as required 30 metre length chimney at LGBRIMH,Tezpur.

Sl. No.	Details of Work	Unit	Quantity
01	Repairing of existing brocken Incinerator including lifting, welding, stay fixing complete as required 30 metre length chimney	Each	Job

**Note:**

1. Item and Quantity are based on the requirement of Institute which may increase or decrease. Institute will not provide any advance payments.
2. The right to reject all or any of the quotation and to split up the requirements or relax any or all the above conditions without assigning any reason is reserved with the Institute. For any corrigendum and addendum please check the official website ([www.lgbrimh.gov.in](http://www.lgbrimh.gov.in)) regularly.
3. Sub-letting/ sub-contract of work is not allowed.
4. In case of any dispute the same shall be mitigated as per provision of the tender and territorial jurisdiction shall be within the limit of the Tezpur District Court.
5. The rate quotations may be submitted to the Office of the undersigned within **07 days** from the date of issue of this notification along with the documents mentioned above addressed to the Director, LGBRIMH, Tezpur.
6. The rate should be quoted both in figure and words.
7. Any corrections made should be authenticated. Use of whitener is strictly unacceptable.
8. For any arbitration or legal matters, the jurisdiction shall be at Tezpur only.
9. The bidder should not be an employee of LGBRIMH and should not have any relatives working in LGBRIMH.

  
Deputy Director  
LGBRIMH

QUOTATION APPLICATION FORM

(Details to be enclosed on Firm's own letter head)

1.	Name of the Firm	:	
2.	Address of the Firm	:	
3.	Name of the proprietor and contact person	:	
4.	Email.	:	
5.	EMD amount Rs.2200.00 in the form of DD/FDR/BG obtained from the scheduled bank towards Earnest Money Deposit (EMD) drawn in favour of <b><u>DIRECTOR,LGBRIMH,Tezpur-784001</u></b> and payable at Tezpur.	:	
6.	Bank Details i. Bank Name ii. Branch Name iii. Bank Account Number iv. IFSC Code v. Any other information	:	
7.	PAN No. (Attach: Copy of PAN certificate)	:	
8.	GST Reg. No. (Attach: Copy of GST certificate)	:	
9.	Aadhar No. (Attach: Copy of Aadhar certificate)	:	
10.	List of Enclosures	:	

**Financial Bid**

**Quotation for** Repairing of existing brocken Incinerator including lifting ,welding, stay fixing complete as required 30 metre length chimney at LGBRIMH,Tezpur.

## Format of Financial Bid

Sl. No.	Details of Work	Unit	Quantity	Rate in Rs. (inclusive of GST)	Amount in Rs. (inclusive of GST)
01	Repairing of existing brocken Incinerator including lifting ,welding, stay fixing complete as required 30 metre length chimney at LGBRIMH,Tezpur	Job	01		
<b>Total Amount Inclusive of All taxes</b>					

Date:

(Signature)  
Name of Vendor

I have also enclosed all relevant documents in support of my claims, (as above) in the following pages.

**Signature of Bidder Name:** \_\_\_\_\_  
**Designation:** \_\_\_\_\_  
**Organisation Name:** \_\_\_\_\_  
**Contact No.:** \_\_\_\_\_

**Financial Bid**

**Quotation for** Repairing of existing brocken Incinerator including lifting ,welding, stay fixing complete as required 30 metre length chimney at LGBRIMH,Tezpur.

## Format of Financial Bid

Sl. No.	Details of Work	Unit	Quantity	Rate in Rs. (inclusive of GST)	Amount in Rs. (inclusive of GST)
01	Repairing of existing brocken Incinerator including lifting ,welding, stay fixing complete as required 30 metre length chimney at LGBRIMH,Tezpur	Job	01		
<b>Total Amount Inclusive of All taxes</b>					

Date:

(Signature)  
Name of Vendor

I have also enclosed all relevant documents in support of my claims, (as above) in the following pages.

**Signature of Bidder Name:** \_\_\_\_\_  
**Designation:** \_\_\_\_\_  
**Organisation Name:** \_\_\_\_\_  
**Contact No.:** \_\_\_\_\_

UNDERTAKING

To,  
**The Director,  
 LGBRIMH, Tezpur**

Sir,

1. The undersigned certify that I/we have gone through the entire tender documents including terms and conditions mentioned in the tender document and undertake to comply with them. I/we have no objection for any of the content of the tender document and I/we undertake not to submit any complaint/ representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid and binding on me/us for acceptance till the validity of tender.
2. I/we undersigned hereby bind myself/ourselves to LGB Regional Institute of Mental Health, Tezpur, Assam- 784001 to supply the approved items in the approved prices to **LGBRIMH, Tezpur**. The product shall be of the best quality and of the kind as per the requirement of the Institution. The decision of the Director, LGBRIMH, Tezpur (herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me/us.
3. If it is deemed necessary to change any article on being found inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
4. I/we hereby undertake to supply the items during the validity of tender as per directions given in supply order within the stipulated period positively.
5. I/we declare that no legal/financial irregularities are pending against the proprietor/partners of the tendering firm or manufacturer.
6. I/we undertake to supply the ordered items within the stipulated period and if fail to supply during the stipulated period the necessary action can be taken by the Director, LGBRIMH, Tezpur, India.
7. I/we undertake that if the rates of any items are lowered due to any reason, I/we will charge the lower rates.
8. I/we undertake that the items supplied are as per Make/Model/ Catalogue/ technical literature description.
9. I/we do hereby confirm that the prices/rates quoted are fixed and are as per with the prices quoted by me/us to any other Govt. Office or Institute/ Govt. Hospitals/ Medical Institutions/PSUs.
10. I/we pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I/we further pledge and solemnly affirm that nothing has been concealed by me/us and if anything adverse comes to the notice of purchaser during the validity of tender period, the Director, LGBRIMH, Tezpur will have full authority to take appropriate action as he/she may deem fit.

**Signature of Bidder**

**With seal of Firm (Name of Bidder)**

Place .....

Date .....